

NEW ACCOUNT/LOCATION FORM

Purchase Order number required? YES NO	If yes, we require a hard copy PO. (Facsimile accepted.)
If no purchase order required, list authorized purchasers:	
_____	_____
_____	_____
_____	_____
_____	_____

Taxable (<i>Ohio Only</i>): YES NO	If no, please fax tax exempt form. Must be state tax or vendor number. <i>Federal ID number not acceptable.</i>
County (<i>Ohio Only</i>): _____	
Payment Terms:	
Net 30 days Submit Dun & Bradstreet Number _____ Line of Credit Requested _____	
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express <input type="checkbox"/> Prepay <input type="checkbox"/> COD	
Invoice Procedures:	<input type="checkbox"/> Hard copy (mailed) <input type="checkbox"/> Email (Please check your preference)
Accts. Payable Email Address: _____	

Contact Name: _____	Title: _____
Contact E-mail Address: _____	
Would you like to receive our newsletters and sales flyers via e-mail? YES NO	

Bill to:	Ship to:
_____	_____
Company Name	Company Name
_____	_____
Address	Address
_____	_____
_____	_____
Attention: _____	Attention: _____
Bill to phone number: _____	Ship to phone number: _____
_____ Ext: _____	_____ Ext: _____
Bill to fax number: _____	Ship to fax number: _____

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