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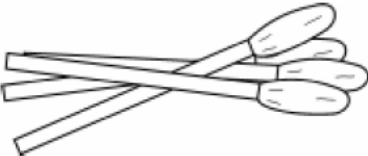
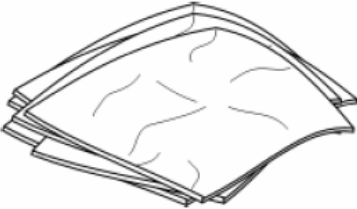

DTC1000 and DTC4000 Card Printer/Encoders Cleaning Kit





Caution: As with any electronic device, internal components of the Printer, such as the Printhead, may be damaged if exposed to static electrical discharges. To avoid potential damage, always wear an appropriate personal grounding device, such as a wrist strap (with integral resistor) connected to an ESD ground.

Supplies (included with the Cleaning Kit)

This Cleaning Kit provides you with the specialized cleaning supplies and the required cleaning procedures for you to maintain your Fargo DTC1000, DTC4000 Card Printer/Encoders. The following cleaning procedures will require less than ten minutes.

Description	Supplies (pictured)
Four (4) Printhead Cleaning Swabs are pre-moistened with 99.99% isopropyl alcohol for cleaning your Printer's Printhead.	
Ten (10) Gauze Pads are pre-moistened with 99.99% isopropyl alcohol for cleaning your Printer's interior and exterior.	
Ten (10) Cleaning Cards are provided with adhesive backing for cleaning your Printer's Platen and Card Feed Rollers.	

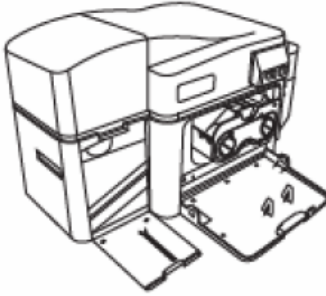

Printhead Cleaning

Step	Procedure
1	 Caution: Turn Off the Printer and unplug the power cord from the Printer.
2	Remove the Ribbon Cartridge.
3	Open the Printhead Cleaning Swabs . Break it to moisten the tip.
4	Swab the tip back and forth across the top of the Printhead. Allow to dry thoroughly before sending a print job. 

3.

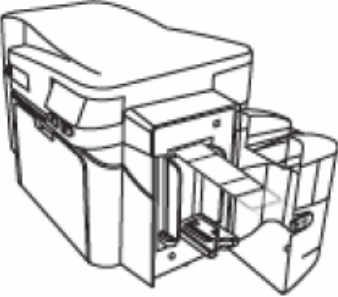
Cleaning the Platen and the Card Feed Rollers

Perform this procedure approximately every **1000 prints** to maintain a consistent print quality. (**Note** The Card Feed Rollers move the card throughout the print process. Rollers should be kept clean to prevent card jams and card contamination. This cleaning process will ultimately lead to better print quality and extended Printhead life.)

Step	Procedure
1	<p>a. Open the Printer's Front Cover, remove the Print Ribbon and close the Front Cover.</p> <p>b. Remove all the cards from the Printer's Input Hopper.</p> 
2	<p>Use the Cleaning Card from the Printer's and remove the adhesive backing from both sides of the card.</p> <ul style="list-style-type: none">• If your Printer has a Magnetic Encoder installed, be sure to leave the small Liner Strip on top of the Cleaning Card in place.• This small strip is needed to protect the Magnetic Head from the adhesives on the Cleaning Card. 

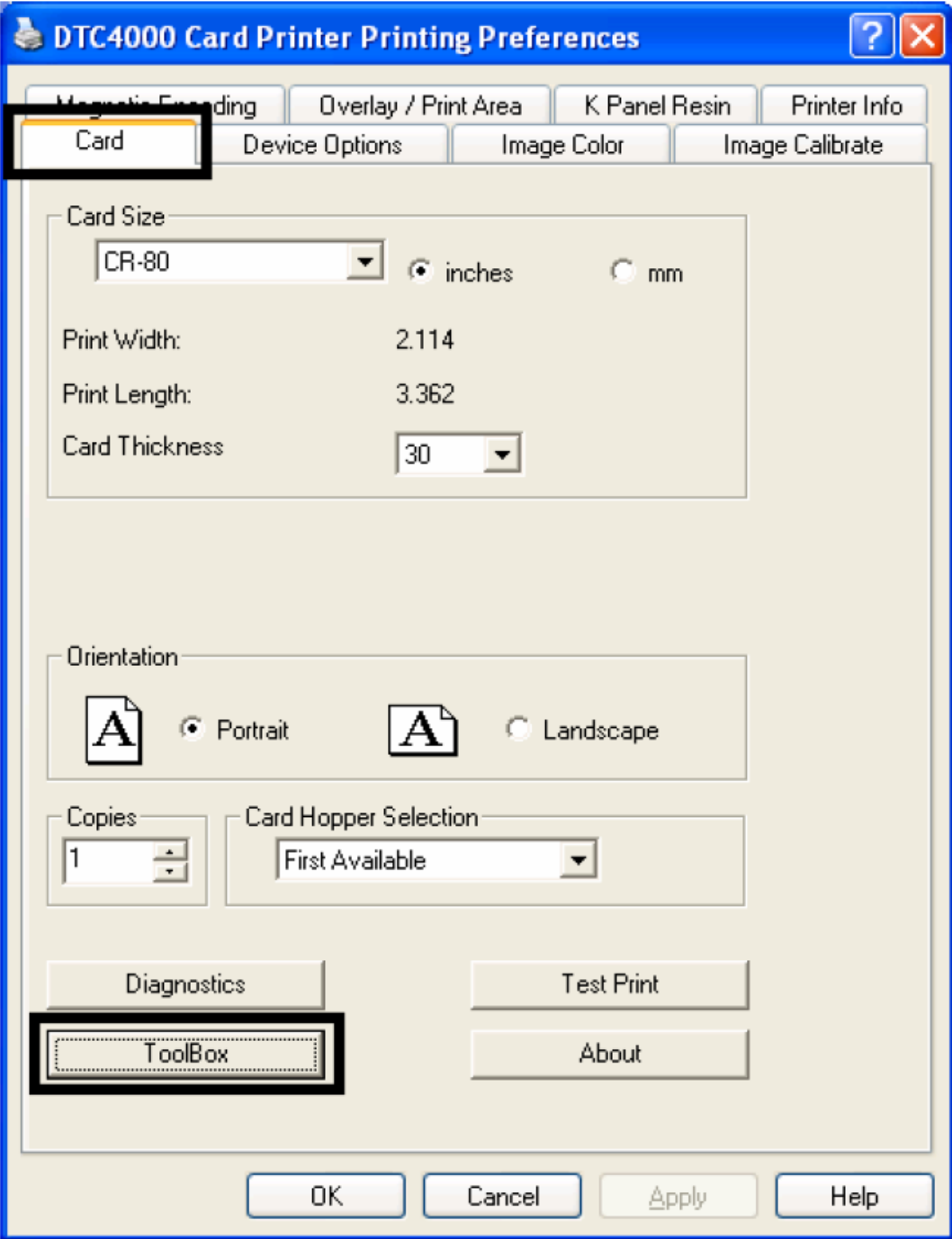
4.

Cleaning the Platen and the Card Feed Rollers

Step	Procedure
3	<p>Insert the Cleaning Card into the Single Feed Card Slot until the card stops.</p> <p>If your Printer is equipped with a Magnetic Encoder, you must insert the Cleaning Card with the printed side up and with the small Liner Strip towards the front of the Printer.</p> 
4	From your computer, open the Printer Driver and select Printing Preferences.

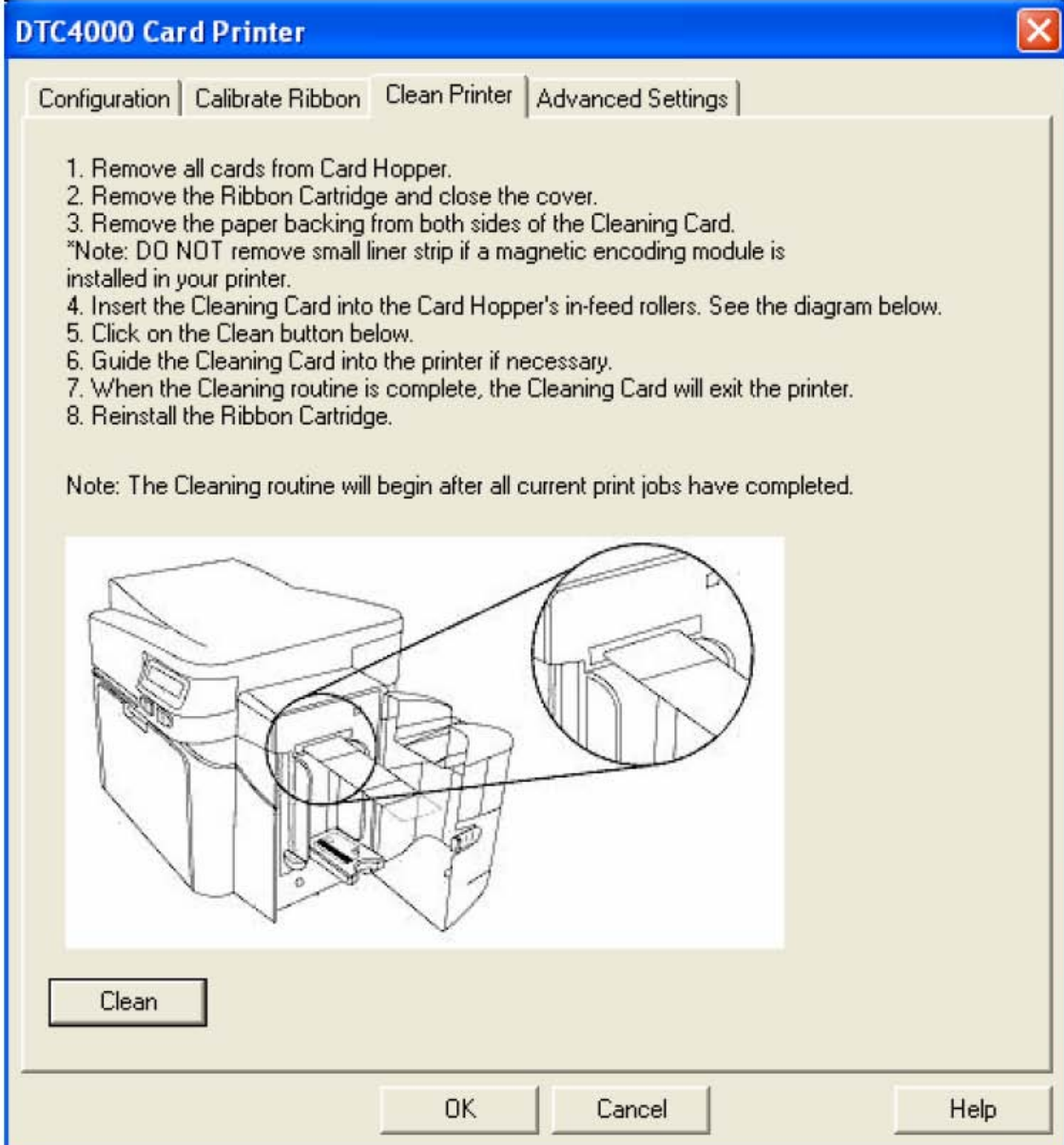
5.

Cleaning the Platen and the Card Feed Rollers

Step	Procedure
5	<p>Click on the Toolbox button.</p> 

6.

Cleaning the Platen and the Card Feed Rollers

Step	Procedure
6	<p>Click on the Clean Printer button.</p> <div data-bbox="276 420 1388 1617"><p>DTC4000 Card Printer</p><p>Configuration Calibrate Ribbon Clean Printer Advanced Settings</p><ol style="list-style-type: none">1. Remove all cards from Card Hopper.2. Remove the Ribbon Cartridge and close the cover.3. Remove the paper backing from both sides of the Cleaning Card. *Note: DO NOT remove small liner strip if a magnetic encoding module is installed in your printer.4. Insert the Cleaning Card into the Card Hopper's in-feed rollers. See the diagram below.5. Click on the Clean button below.6. Guide the Cleaning Card into the printer if necessary.7. When the Cleaning routine is complete, the Cleaning Card will exit the printer.8. Reinstall the Ribbon Cartridge.<p>Note: The Cleaning routine will begin after all current print jobs have completed.</p><p>Clean</p><p>OK Cancel Help</p></div>
7	<p>Click on the Clean button (shown above).</p> <ul style="list-style-type: none">• The Printer will pull in the Cleaning Card. The Printer will then perform an automated cleaning procedure.• This procedure is designed to thoroughly clean the Platen and the Card Feed Rollers inside the Printer.

7.

Cleaning the Printer's Interior

Periodically, use a **Cleaning Pad** from the Printer's **Cleaning Kit** to remove dust and other contaminants from inside the Printer. (**Note:** Dust and other particles may accumulate inside the Printer with continued usage. This can cause spots or specks to appear on the printed cards.)

Cleaning the Printer's Exterior

Clean it only with a **Cleaning Pad** from the Printer's **Cleaning Kit**. (**Note:** The Printer has a durable casing that should retain its luster and appearance for many years.)

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