

Bill To / Ship To Addresses

| Bill to: | | | Ship to: <small>*(Must select one)</small> | | | Business Address | Residential Address |
|---------------------------|------|------|--|------|------|------------------|---------------------|
| Company Name: | | | Company Name: | | | | |
| Attn: Accounts Payable or | | | Attn: | | | | |
| Address 1: | | | Address 1: | | | | |
| Address 2: | | | Address 2: | | | | |
| City: | | | City: | | | | |
| State: | Zip: | | State: | Zip: | | | |
| Phone: | Ext: | Fax: | Phone: | Ext: | Fax: | | |

Purchase Information

| | | | | |
|---|-----------------|-------|--------------|---|
| Federal ID #: _____ | Taxable: | Yes | No | <i>If NO, please fax or e-mail tax exempt form. Must be state tax or vendor number. Federal ID number not acceptable.</i> |
| Purchase Order Required: | Yes | No | | |
| No Purchase Order Required – list authorized purchasers: | | | | |
| _____ | Name | _____ | Phone Number | _____ |
| _____ | | _____ | Ext: | _____ |
| _____ | | _____ | Ext: | _____ |
| _____ | | _____ | Ext: | _____ |
| | | | | E-mail Address |

Payment Information

| | | | |
|---|---------------------------|---------------------------------------|--|
| Terms: | Net 30 Days | Submit Dun & Bradstreet Number: _____ | Line of Credit: _____ |
| | Visa | MasterCard | American Express |
| | | Prepay | ACH |
| | | | Contact IDentiphoto for bank information |
| Invoice Procedures <i>(Please check preference):</i> | E-mail (Preferred method) | | Fax |
| E-mail Invoices To: _____ | | | Fax Invoices To: _____ |

Contact Information

| Primary Contact Information | | | Accounts Payable Contact Information | | |
|--|------|------|--------------------------------------|------|------|
| Company Name: | | | Company Name: | | |
| Contact: | | | Contact: | | |
| Title: | | | Title: | | |
| Address 1: | | | Address 1: | | |
| Address 2: | | | Address 2: | | |
| City: | | | City: | | |
| State: | Zip: | | State: | Zip: | |
| Phone: | Ext: | Fax: | Phone: | Ext: | Fax: |
| E-mail: | | | E-mail: | | |
| Would you like to receive our newsletters and sales flyers via e-mail? | | | Yes | No | |